

HIGHLAND TECH HIGH CHARTER SCHOOL
Anchorage School District
Anchorage, Alaska
5530 E. Northern Lights Blvd. #100
November 16, 2009
5:00 p.m. – 6:45 p.m.

Academic Policy Committee

Gregg Knutsen – Chair	Laura Hilger – Vice Chair
Roxy Menadelook – Secretary	Blanche Rodriguez
Hilary Hardwick	Marietta Houston
Lisa O'Brien	Dave Rodriguez

Ginger L. Blackmon, Ed.D. - Principal

Guests: Mary Meade, ASD Charter Schools, Mason Smith, HTH Student, Ayme Johnson, HTH Teacher

Not present: Alice Bullington – Treasurer

5:00 p.m. Call to Order, Roll Call, Determination of a Quorum

5:05 p.m. Approval of Minutes from previous meeting
Laura / Hillary – minutes

5:10 p.m. Public Comment (2 minutes each)
There were no stakeholder comments

5:20 p.m. Reports (2 minutes each)

- President

Gregg reported he is working to having the board members express their honest, professional opinions and still keep to the time allotted on the agenda. Please see Gregg if you ever feel he has cut you off before you are through. We will try our best to balance openness and time.

- Vice President

Stakeholder meeting come up this Wednesday. PAC are helping structure the stakeholder meetings, including a process they will try out this time. The HTH/RISC trip to Bering Strait School District (BSSD) is postponed until Dec. 4.

- Treasurer

She is meeting with Ginger regularly on Friday afternoons. More during the Executive Committee meeting later, dealing with personnel.

- Principal

See principal's report. Ginger shared more on C.O.R.E. and treatment of our building by students. Ginger has created a survey monkey database that will help track statistics through graphs and charts, to look for trends and data. As the new President of Alaska's Charter Schools, we have an opportunity to help set the leadership direction.

- District Representative

ASD shared that Board members are now given ASD internet access, temporarily, during the term of their use. As board members, we should only use this e-mail address for all board communication, as soon as our accounts are set up. HTH's proposed budget for next year has been reviewed by Mary and the Budget Dept and it will not need any major revisions.

5:30 p.m. Old Business

- Strategic Planning *(Discussion/Action Item)*

Special Guest: Ron Felde shared strategic planning. Ginger will be taking the lead on ensuring inclusion of all stakeholders, as is true to our model.

Nov. 19 @ 2:40 pm = Staff Meeting

Nov. 30 @ TBA = Student Meeting

Dec. 2 @ 5:30 pm = Parent Stakeholder Meeting

Dec. 8 @ 12:00 noon = Business Stakeholder Meeting

1st Meeting "History Map"

2nd Meeting "Context Map" & "S.W.O.T. Matrix"

Date TBA = Review summaries with all Stakeholders for our 3-5 year plan.

Wrap up strategic process before Spring break & recruiting season (March 4).

Workforce Development, Dave Rees (AK Dept. of Labor) knows a lot about business partners in Anchorage.

Each board member invite 2 business partners to recruit for meeting.

Each student write to parents to encourage participation.

Roxy/Blanche move to follow the process as outlined by Ron. Motion passed.

6:00 p.m. New Business

- APC 2009/10 Goals/Priorities *(Discussion/Action Item)*
 - Committees
 - Facilities

Gregg shared we have a monumental task ahead, finding a new home. We will need a subcommittee who can commit more than once a month. Chair of committee will make sure we adhere to open meeting laws, keep notes and report back to the board.

Volunteers include: Rod Rodriguez: Chair, Ginger, Roxy: V.Chair, student rep, and possibly a parent. Article V (By-Laws).

Becky Kurtz is applying to join the board: this is an action for the board next month.

- Charter Renewal

The current charter expires on June 30, 2014, and although the reapplication is a lengthy process, much of what will need to be in the application can be taken from the annual report to the School Board. Most schools start working on that process the fall of the previous year. Mason/Laura moved we table charter renewal committee until March, 2010. Passed.

- Addition of Grade 6 for 2010/2011 (***Discussion/Action Item***)

Research supports a true secondary model as grades 6-12. Not having 6th grade is affecting our enrollment. To add the 6th grade, it requires paperwork and curriculum, so we really should start now, if we hope to add this for the 2010/2011 school year. Ginger has a curriculum meeting on Wednesday with ASD, and Mary has done some pre-leg work for us. Marietta/Hilary moved to ask Ginger to explore adding grade 6 to HTH and report back to board at the December, 2009 for what it will take to make this happen. Passed.

- Dress Code Policy (***Informational***)

Ginger shared that this was brought up at the first stakeholder meeting, and now at the Principal's Cabinet. The issue seems to be on the consistency of enforcement. In the policy formed from data collected, students will develop a rubric to be "fully-dressed" and "visitor friendly." The rubric will be reviewed by all the stakeholder groups and then back to the board.

- Stakeholder/Community Engagement (***Informational***)
 - Social Networking
 - Facebook

Ginger has created a Facebook account for HTH. Unfortunately, ASD does not allow access at school, even though they, too, have a page, and it's a way to get our message out to not only our stakeholders, but also for the perception of us outside our community.

- Principal Blog Project

Instead of 'messages home' Ginger has been creating a principal's blog to put out articles, celebrating events, news, and discussions generating for stakeholders. It should be ready in a couple of days.

For next month's agenda: change name of Board (Mary confirmed this is possible).

6:20 p.m. Executive Session Hilary/Marietta move we go to Executive Session. Passed.

- Personnel
- Finance

7:15 p.m. Miscellaneous announcements for the good of the whole
Robotics needs your support. Please help us make connections with businesses to present and/or solicit support.

7:20 p.m. Adjournment
Next meeting: Wed, Dec 9th at 5:00 pm.